

# Oxford University Club Running Section

## Code of Conduct 2010-2011

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  - 1.1 "Being totally committed to the safety of its members, the 2010/11 Oxford University Club Running Section, also informally referred to as the "Oxford University Club Hurriers" or "OUCH" will operate so far as reasonably practicable, in accordance with the following document, it's risk assessment, the Proctors' rules and current NGB guidelines."
    1. Since the section only exists to provide central facilities for individual runners and neither competes as a recognised club nor organises formal competitions, it is not affiliated to the recognised National Governing Body for our Sport which is:  
  
UK Athletics  
Athletics House  
Central Boulevard  
Blythe Valley Park  
Solihull  
West Midlands  
B90 8AJ  
  
Telephone Number: 0870 998 6800  
Fax Number: 0870 998 6752  
Website: [ukathletics.net](http://ukathletics.net)
  - 1.3. It is the responsibility of the *Secretary* to ensure that affiliation/membership is paid on the due date, any information on new or current "Best Practice" requested, and made available to those concerned. In this case the former is not required.
    1. The Section will appoint a new committee during Michaelmas term, 2010 following the end of the season. The Section will serve for one complete academic year.
    2. The Club section will arrange an annual meeting with the University Area Safety Officer (Sport) [richard.dodsworth@sport.ox.ac.uk](mailto:richard.dodsworth@sport.ox.ac.uk) at the end of Michaelmas Term.
  - 1.6 The reviewed and signed versions of the Code of Conduct and Risk Assessment will be supplied to the Area Safety Officer for Sport and the Sports Sub-Committee of the

Oxford University Club four weeks after the appointment of the new committee.

1.7 It is the responsibility of the individual to bring to the attention of the Committee any known medical condition or previous injuries that may affect their or other Section member's safe participation within the sport. If the issue is of a sensitive nature, then this may be raised via the ASO.

1. In its continued effort to promote good practice Oxford University Club Running Section will publish its current Constitution, Code of Conduct, Risk Assessment and any other relevant safety information on the Sections web site [www.club.ox.ac.uk/sport/running](http://www.club.ox.ac.uk/sport/running) and take such steps necessary to ensure that its members have access to all relevant safety information.

#### 1. Section Activities

#### FOR THE YEAR 2010-2011 OUR PROPOSED ACTIVITIES WILL BE:

ACTIVITY	DAY/DATE	VENUE/LOCATION
Club Sessions	Tuesday 1.00pm Thursday evenings from 7.00pm Throughout the year.	Starting and finishing at the University Club.

#### 2. Specialist Officers

The Section Committee will consist of the following officers who shall be full members of the University Club:

POSITION	NAME	E-MAIL
President	Graeme Coates	graeme.coates@ctsu.ox.ac.uk
Secretary	Vijay D'Silva	vijay.dsilva@comlab.ox.ac.uk
Treasurer	Melissa Highton	melissa.highton@oucs.ox.ac.uk

#### 4.0 Event Organiser & Activity Leaders

4.1 The Oxford University Club Running Section will follow the guidelines for Event Organisers and Activity Leaders, as detailed in the Sports Section Code of Conduct Guidelines.

The name of the Section appointed Event Organizer and Activity Leader for 2010/11 will be nominated members of the club on a per-training session basis.

4.2 Activity participants: Although Activity Leaders are responsible for informing participants about the exact nature of an activity, participants should be aware that they are responsible for their own actions, especially if they choose to disregard advice given by an Activity Leader or Event Organiser.

#### 1. University/Section Activities

1. The Oxford University Club Running Section will follow the guidelines for University/Section activities, as detailed in the Sports Section Code of Conduct Guidelines.

## 2. Activity Registration

1. The Oxford University Club Running Section will follow the guidelines for trip/fixture registration, as detailed in the Sports Section Code of Conduct Guidelines. This will not be applicable for season 2010/2011.

## 3. First Aid

1. The Oxford University Club Running Section will follow the guidelines for First Aid provision, as detailed in the Sports Section Code of Conduct Guidelines.

The following members of the running section are qualified First Aiders for 2010/11:

Anu Dudhia

## 8.0 Accident and Emergency Procedures

1. The Oxford University Club Running Section will follow the guidelines for accident and emergency procedures, as detailed in the Sports Section Code of Conduct Guidelines and Risk Assessment.

## 9.0 Training Courses

1. Since the Section only exists to provide central facilities for individual runners and neither competes as a recognised club nor organises formal competitions, the Section will not provide formal training or assessment. However, if members wish to partake in such activity, the Section Committee advise members to use a British Athletics qualified coach wherever possible.

## 10.0 Section's Complaint Procedure

- 10.1 The Section operates a procedure that allows Section members to raise complaints about issues, which might include the following:

- The safety of Section activities.
- Poor standards of instruction or leadership.
- The standard of equipment used for Section activities.
- Poor Section Administration.
- The lack of suitable activities for their level of participation.

- 10.2 Complaints concerning Section safety or operational matters should initially be addressed to the Section President. If this does not prove satisfactory a written complaint should be made to the Sports Sub-Committee. Consultations may also take place with the ASO.

### 1. Governing Body Recommendations

1. The Oxford University Club Running Section will operate so far as reasonably practicable, in accordance with our current NGB guidelines.

1. **Declaration** (Pres., Sec. & Treas. **must** sign)

*As a Section Official I am aware of my moral and legal obligations to my fellow Section members.*

*I have read, understand, agree to abide by, and enforce the rules of the Section Constitution, Code of Conduct (including the Code of Conduct “Guidelines”), Risk Assessment and Office to which I hold.*

<b>POSITION</b>	<b>NAME</b>	<b>SIGNATURE</b>
<b>President</b>	Graeme Coates	
<b>Secretary</b>	Vijay D’Silva	
<b>Treasurer</b>	Melissa Highton	

1. **Appendices: -**

Appendix A: Sports Section Code of Conduct Guidelines.

The Guidelines are available on the Oxford University club’s website:

<http://www.club.ox.ac.uk/sport/documents/affiliation/Sports%20Section%20Code%20of%20Conduct%20Guidelines%202006-07.doc> .